

\$5,000 ANNUAL RESEARCH GRANT 2018

Undertaking a Masters Degree/ PHD postgraduate research in Victoria?

The Australian Nursing and Midwifery Federation (Vic Branch) is offering the Annual Research Grant. The grant is for up to \$5,000 and is available to nurses and midwives who are undertaking a Masters Degree or PhD in research, who have been an ANMF (Vic Branch) member for at least two years.

The research proposal must be of clinical nursing/ midwifery significance and completed within two years of the application closing date. The proposal must already have been approved by the University Ethics Committee and your research supervisor.

**Application packs can be downloaded
from anmfvic.asn.au/researchgrantapp**

Applications are to be sent to:
Lynne West
Annual Research Grant
ANMF (Vic Branch)
Box 12600 A'Beckett PO
Melbourne VIC 8006



**Australian
Nursing &
Midwifery
Federation**
VICTORIAN BRANCH

2018

APPLICATION FORM

ANMF (Vic Branch)

\$5,000 Annual Research Grant



**Australian
Nursing &
Midwifery
Federation**
VICTORIAN BRANCH

Personal details

ANMF (Vic Branch) membership number

Name

Address

Phone

Email

Workplace

Work phone

Name of university

Course name

Date course commenced

Expected completion date

Research supervisor

Title of research

Applications close Friday 21 September 2018

Grant/s of up to \$5,000 will be presented at the ANMF AGM in December 2018

Applicants need to have been a financial member of ANMF (Vic Branch) for 2 years prior to application, and must not have received this ANMF Annual Research Grant within the previous 2 years of the current application.

Each applicant to submit a 5 page research proposal that includes the following headings:

- Research question/objectives
- Clinical significance to nursing/midwifery
- Background / literature review
- Study designs and methods
- Ethical considerations
- Budget

- Budget justification (half a page – see attached Budget Format)
- In addition, each applicant should append a brief CV of the applicant and the applicant's supervisor (no more than one page each), addressing qualifications, experience and research.
- What stages of the research have been completed

Has your research been approved by:

Your supervisor	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
Nursing/Midwifery Faculty Research Committee	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
Faculty Ethics Committee	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
University Ethics Committee	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
University Higher Degrees Research Committee	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A
Agency where research is to be undertaken	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	N/A

Professional referee

Name	
Address	
Phone	Email

Research supervisor

Name	
Address	
Phone	Email
Research supervisor signature	Date signed

Reporting

Successful applicant must provide a written 6 monthly project status and expenditure report for the duration of the project and signed by Research Supervisor. First submission to be no later than 6 months after the grant is awarded.

Notification of grants

Where the ANMF (Vic Branch) Selection Panel approves an application for a grant, the ANMF (Vic Branch) will advise the applicant in writing of that approval. The ANMF (Vic Branch) Selection Panel's decision in awarding research grants is final and no correspondence will be entered into.

Use of the grant

Expenditure of a grant shall be in accordance with the approved budget. Any departure from the budget during the course of the project must receive prior written approval from the ANMF (Vic Branch).

Grant condition

The recipient is expected, in good faith:

- to complete the research within the agreed time frame
- to provide a final report of the conduct and findings of the research to the ANMF (Vic Branch) which should conform to normal academic standards
- to provide a verbal report to the Australian Nursing and Midwifery Federation (Victorian Branch) Annual Delegates Conference in the year of completion of the research
- to provide a copy of the research project to the Australian Nursing and Midwifery Federation (Victorian Branch) library.

Termination of grant

The ANMF (Vic Branch) may terminate a grant, if in the opinion of the ANMF (Vic Branch) that:

- satisfactory progress in not being made, or reporting on the project is unsatisfactory
- the project ceases to pursue the approved objectives
- the successful applicant contravenes any of these conditions.

Upon termination of the project, moneys already paid to the successful applicant and not duly expended or committed shall be returned to the ANMF (Vic Branch).

Potential conflict of interest for the selection panel

The ANMF (Vic Branch) Selection Panel recognises that impartiality and due process is fundamental in the review of all applications for research grants. Instances where the Selection Panel members are asked to reveal potential conflicts of interest include, but are not limited to the following:

- being a member of staff of the same hospital or other health organisation and working with the applicant in the same department or unit
- being a member of staff of the same university or educational institution and working with the applicant in the same faculty, school or department
- being a current supervisor of an applicant or having functioned as a supervisor to the applicant in the past
- standing to benefit in a material way from the grant
- having published or collaborated with an applicant in the past.

It is expected that the Selection Panel will declare their conflict of interest with respect to any application made for a research grant or fellowship at the review meeting before the reviews are undertaken. After the perceived conflict is considered, the Panel member may be asked to leave the review meeting.

NOTE: Applicants must also comply with ANMF (Vic Branch) Council resolution Meeting No1/1999, that is, ANMF employees or elected officials are not eligible to apply.

Declaration

I agree to accept the ANMF (Vic Branch) Research Committee's decision and agree to provide the ANMF (Vic Branch) Secretary with a complete copy of my final thesis.

Applicant signature

Date signed

Send your application to

Lynne West
Annual Research Grant
ANMF (Vic Branch)
Box 12600 A'Beckett PO
Melbourne VIC 8006

Budget format to be followed

1. Personnel			
Funding for personnel is not available under this grant			
2. Equipment (specify)	Cost/item/Number of items	Total \$	
3. Maintenance	Cost/item/Number of items	Total \$	
(a) Survey or field expenses			
(b) Data Processing			
(c) Production of thesis			
(d) Travel			
(e) Other (printing, postage, stationery, telephone etc)			
TOTAL			