

Nomination form

PLEASE PRINT CLEARLY

1. Details of person nominated to be a Job Rep

Name

ANMF membership number Mobile or best contact number

Home address

Suburb State Postcode

Email address

Work area

Primary workplace

Name of person who recruited you as an ANMF Job Rep (optional)

Signature Date

2. Details of members nominating the above person

Name

ANMF membership number Workplace

Signature Date

Name

ANMF membership number Workplace

Signature Date

Become an ANMF Job Rep

Nomination form

Every
unit/ward/
small workplace
needs at least
two Job Reps

ANMF (Vic Branch) is Victoria's peak professional, industrial and OHS union for nurses, midwives and aged care personal care workers.

anmfvic.asn.au/reps

The important role of Job Representatives



'I don't place any pressure on myself to be an expert on the EBA, and always find the union organiser to be extremely helpful and supportive when I need some extra guidance.'

BETTINA CHAPMAN

Perinatal mental health registered nurse and ANMF Job Rep,
Mercy Mental Health Psychiatric Unit



'I also keep in contact with our ANMF organiser if there have been ward issues, to get a better understanding and ensure correct information is distributed.'

ABIGAIL AINSWORTH

Registered nurse and ANMF Job Rep at Casey Hospital

Thank you for nominating to be an ANMF Job Representative in your workplace. Job Reps are the vital link between the ANMF office and members in the workplace.

Job Reps recruit members and other Job Reps, support members, promote ANMF activities and policies, refer members for information and assistance and act as a resource person for members.

Job Reps are not expected to solve every workplace issue or know everything in their enterprise agreement but they can and do play an important part in helping members to be more directly involved in working through their own issues. In many cases, simply advising a member to contact ANMF Member Assistance or visit the ANMF website may be all the help that is required.

Support, guidance and training

As a new Job Rep, becoming familiar with the role and how it works can be a little daunting but your Organiser and ANMF Member Assistance are both sources of guidance, support and assistance. Other Job Reps in the workplace can also offer an insight into how things work on the ground as well as provide direct support.

All ANMF Job Reps are entitled to access the free training program developed specifically for this role. We offer an online Job Rep Foundations module plus one day face-to-face training for new Job Reps.

This program provides you with information, tips, strategies and resources to get you started in this important role.

All new Job Reps are encouraged to do their initial Foundations training as soon after becoming a Job Rep as they can.

Nomination process

To nominate as a Job Rep for your work area you must:

1. Complete the first section of the nomination form ensuring you provide all the information requested.
2. Find two financial ANMF members willing to nominate you and ensure they fill out and sign the relevant sections of the form.
3. Forward your completed nomination form to ANMF (Vic Branch) either by mail to: ANMF, Box 12600 A'Beckett St, PO, Melbourne, 8006 or by email to: records@anmfvic.asn.au
4. You will receive notices from the Branch stating that you have nominated as a Job Rep for the workplace. You are required to display these notices publicly in your workplace for 7-10 days.
5. ANMF will notify you once your nomination is confirmed. In the event any objections to your nomination are received, the process will be managed confidentially by the Branch Secretary.

AUSTRALIAN NURSING AND MIDWIFERY FEDERATION (VIC BRANCH)

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